



ENDEAVOUR HILLS JUNIOR FOOTBALL CLUB & AUSKICK



Incorporation Association No. A00053411 - ABN: 83 698 930 671

Position Description

Auskick Coordinator (General)

Objective

- To ensure all participants have fun and make new friends whilst developing many new skills as part of Australian Rules Football

Responsibilities

- Facilitate the AFL Auskick Program.
- Recruit Coaches and Parent helpers.
- Manages the AFL Auskick Centre.
- Attends Club Committee meetings.
- Signatory to the Auskick bank account with Treasurer.
- Manages the Club Auskick Social Media pages.
- Attends regional development meetings.
- Develops communication links.
- To work with the club Registrar to arrange annual Auskick team photos.
- To liaise with the Club Canteen Operations representative to ensure canteen facilities are running at Auskick sessions.
- You will be required to attend the Auskick start up meeting prior to the commencement of the season (one meeting).
- You will be required to make sure all Coaches have their Level 1 Coaching Accreditation.
- You will be required to make sure all Volunteers have a valid Working with Children's Check.
- You will be required to organise/delegate Auskick half time games at Etihad and the MCG (game allocation given to you by your District Manager).

Relationships

- Reports to the Club Executive
- Reports to District / Regional Manager
- Liaises with parents and volunteers

Accountability

- Accountable to the Club President
- Accountable to the District / Regional Manager



P.O. Box 267, Endeavour Hills VIC 3802
<http://www.endeavourhillsjfc.com.au/>
<http://facebook.com/EHJFC>

